

**BOLSOVER DISTRICT COUNCIL****SCRUTINY PROJECT MANAGEMENT****SCRUTINY REVIEW SCOPE****NAME OF COMMITTEE:** Growth Scrutiny Committee

<b>SUBJECT TO BE REVIEWED</b>	<b>Development of the Sherwood Lodge Site - Bolsover</b>
<b>MEMBERSHIP</b>	Councillors Steve Fritchley (Chair), Jenifer Wilson (Vice-Chair), Tom Alexander, Andrew Anderson, Paul Barnes, Jim Clifton, Mark Dixey, Phil Smith, Sue Statter and Brian Watson
<b>DIRECTOR</b>	Chief Executive Officer
<b>REASON(S) FOR THE REVIEW</b>	To question the delay in the development of the Sherwood Lodge Site in Bolsover Town Centre.
<b>IDENTIFY APPROPRIATE CORPORATE PLAN AIMS, PRIORITIES AND TARGETS</b>	<b>CORPORATE PLAN AIM</b> – Unlocking our Growth Potential  <b>PRIORITY</b> – Supporting Enterprise – maintaining and growing the business base.
<b>TERMS OF REFERENCE</b>	<ul style="list-style-type: none"> <li>• To undertake a spotlight review to question the delay in the development of the Sherwood Lodge Site and identify any solutions to progressing the development.</li> <li>• To ensure that measures are in place for future developments to ensure that the same problems are not repeated again.</li> <li>• To make recommendations to Executive supported by evidence gathered throughout the review that follows the SMART methodology (<i>Specific, Measurable, Achievable, Realistic, Time bound</i>).</li> </ul>
<b>AIMS AND OBJECTIVES OF REVIEW</b>	<p><b>Aim:</b> To understand the reasons for delays in development of the Sherwood Lodge site and where possible, identify solutions towards progressing development.</p> <p><b>Objectives:</b></p> <ul style="list-style-type: none"> <li>• To understand how Bolsover District Council can influence and support development on the site and the building of the Contact Centre on Cotton Street.</li> <li>• To consider the impact of this delay on Bolsover Town Centre.</li> </ul>
<b>KEY ISSUES</b>	<ul style="list-style-type: none"> <li>• What is causing the delay?</li> <li>• What can the Authority do to progress development?</li> <li>• Knock-on effect to the ERDF Project in Bolsover Town Centre?</li> </ul>

- Public perception and Bolsover District Council's reputation
- What will the Authority do differently in future to make sure that this scenario is not repeated?

<b>TIMESCALE</b>	<b>ESTIMATED</b>	<b>REVISED</b>	<b>ACTUAL</b>
<b>Commencement</b>	18 <sup>th</sup> November 2015		
<b>Interim Report/ Recommendations</b>			
<b>Finish</b>			
<b>Report</b>			

<b>METHOD(S) OF REVIEW:</b>	Questioning/interviewing Written reports/evidence Desk based research Minutes/Planning Application and conditions
<b>IMPLICATIONS:</b> (legislative, regulatory, etc)	
<b>DOCUMENTARY EVIDENCE:</b> (Internal/External)	<ul style="list-style-type: none"> <li>• Growth Strategy</li> <li>• Planning Committee Report and Minutes</li> </ul>
<b>STAKEHOLDERS</b>	<p><b>RELEVANT PORTFOLIO HOLDER MUST BE INVOLVED IN THE REVIEW</b></p> <p>Councillor Ann Syrett – Leader and Portfolio Holder for Growth. Dan Swain - CEO Allison Westray-Chapman – Assistant Director of Economic Growth Economic Growth Team James Arnold – Assistant Director of Planning and Environmental Health (and/or other Planning staff)</p>
<b>CONSULTATION/RESEARCH:</b>	
<b>SITE VISITS</b>	

**SCRUTINY REVIEW OUTCOMES**

<b>CONCLUSIONS:</b>	
<b>RECOMMENDATIONS:</b>	
<b>DRAFT REPORT SENT TO DIRECTOR &amp; ANY RELEVANT OFFICERS FOR COMMENT:</b>	
<b>DRAFT REPORT CONSIDERED BY PORTFOLIO HOLDER:</b>	
<b>SIGNED OFF BY COMMITTEE/CHAIR:</b>	
<b>SIGNED OFF BY SCRUTINY MANAGEMENT BOARD:</b>	
<b>REVIEW OF PROCESS/COMMENTS:</b>	
<b>EXECUTIVE CONSIDERED:</b>	
<b>OUTCOME:</b>	
<b>FOLLOW UP:</b>	
<b>DATE:</b>	